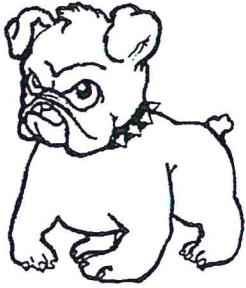


Waterloo Community Unit School District No. 5



**Kennel Klub
Before/After School Care
Information
Grades K-6**

Program Locations:

WJ Zahnow Elementary School 301 Hamacher Street 618-939-3458
Rogers Elementary School 200 North Rogers Street 618-939-3454
Gardner Elementary School 1 Ed Gardner Place 618-939-3060
Waterloo, IL 62298

Application forms can be picked up by contacting:

Tina Seymour
618-540-9626

As of August 27, 2012, the Waterloo Community Unit School District has its own before/afterschool program for Kindergarten through Grade 6 students attending WJ Zahnow Elementary, Rogers Elementary, Gardner Elementary and Waterloo Junior High (6th grade only). The program will be located at WJ Zahnow Elementary for Kindergarten and 1st Grade. Rogers Elementary will house the program for Grades 2-6 in the morning and grades 2-3 in the afternoon. Gardner will house the program for grades 4-6 in the afternoon. Activities provided will include table games, outdoor play, arts/crafts and homework assistance.

Hours of Operation:

6:00-8:00 A.M.
3:00-6:00 P.M.

Fees are due one week in advance:

\$15.00 Mornings Only (1-5 Days)
\$15 per day for 1-2 days per week (afternoon only)
\$12 per day for 3-5 days per week (afternoon only)
\$5.00 Per Family: Part-Time multi-family discount per week
\$10.00 Per Family: Full-time multi-family discount per week
\$10.00 Additional daily fee for half days of school
\$15.00 Additional daily fee for full day of care



Waterloo
Community Unit
School District
No. 5

302 Bellefontaine Drive
Waterloo, IL 62298

Phone: 618-939-3453
Fax: 618-939-4578

Waterloo Community Unit School District No.5
Official Kennel Klub Calendar 2017-2018

2017	August 16	First day for students 17-18 SY	Kennel Klub OPEN
	September 1	½ day for students	Kennel Klub OPEN
	September 4	Labor Day Holiday – No School	Kennel Klub CLOSED
	October 6	Teacher Institute – No School	Kennel Klub OPEN
	October 9	Columbus Day Holiday – No School	Kennel Klub OPEN
	October 26-27	PT Conferences – No School	Kennel Klub OPEN
	November 10	Veteran’s Day – No School	Kennel Klub CLOSED
	November 22	School Improvement Day-No School	Kennel Klub OPEN
	December 22	Christmas Break – No School	Kennel Klub OPEN
	December 25-26	Christmas Break – No School	Kennel Klub CLOSED
	December 27-29	Christmas Break – No School	Kennel Klub OPEN
2018	January 1-2	New Year’s Break – No School	Kennel Klub CLOSED
	January 12	Teacher Institute – No School	Kennel Klub OPEN
	January 15	MLK Holiday – No School	Kennel Klub OPEN
	February 19	President’s Day – No School	Kennel Klub OPEN
	March 9	½ day for students	Kennel Klub OPEN
	March 29-30	Spring Break – No School	Kennel Klub OPEN
	April 2	Spring Break – No School	Kennel Klub CLOSED
	May 16*	Last Day for Students 17-18 SY	Kennel Klub OPEN

*Kennel Klub will remain open until the end of the school year, depending on the number of emergency days used.
 The last day of school will be the final day of Kennel Klub for that school year.

Fees

- A \$20.00 application fee will be charged per family.
- The weekly rates per child will be:
 - \$15.00 Mornings only (1-5 days)
 - \$15.00 per day for 1-2 days per week (afternoon only)
 - \$12.00 per day for 3-5 days per week (afternoon only)
- \$ 5.00 Per Family: Part-Time multi- family discount per week.
- \$10.00 Per Family: Full-Time multi-family discount per week.
- \$10.00 Additional daily fee for half days of school.
- \$15.00 Additional daily fee for full day of care.
- Weekly tuition must be paid promptly, one week in advance, to hold your position in the program. Checks can be submitted to the Kennel Klub staff at child pick-up.
- Checks should be written to Waterloo CUSD#5.
- Yearly Receipt of Payment provided for tax purposes.

Our mission is to serve the educational needs of our young people by encouraging education excellence in an environment which promotes the development of productive and responsible citizens.

Waterloo Community Unit School District No.5
KENNELKLUB Before/After
School Care Program Grades K-6

Waterloo CUSD No.5 now offers a before/after school child care program for students in kindergarten through sixth grade. This program provides children of working parents a safe, well-supervised environment, consisting of homework assistance, enrichment activities, and both indoor and outdoor recreation time. Kids are encouraged to be kids and have fun with their friends!

Program Overview

- * Enrichment activities, table games, outdoor play (weather permitting), and art/crafts are components of the Kennel Klub program.
- Assistance with homework, guided study, and quiet reading is available. Learning is embedded in many of the activities offered.
- Activities are adapted to meet the needs and interest of our Kennel Klub students and may vary from day-to-day.
- * Kids are encouraged to interact with peers and in groups, but overall, to have fun!
- Snacks are provided daily for the students.

Location, Schedule and Hours of Operation

- Location:
 - Kindergarten and 1st grade students will stay at WJ Zahnow Elementary.
 - 2nd grade and 3rd grade students will stay at Rogers Elementary.
 - 4th grade through 6th grade students will stay at Rogers Elementary for the Morning session. 4th grade through 6th grade will attend Kennel Klub at Gardner Elementary for the PM session.
- Hours of Operation:
 - * 6:00-8:00 A.M. (before school care)
 - * 3:00-6:00 P.M. (after school care)
 - * Half day of school-Kennel Klub is available immediately after school dismissal until 6:00 P.M. Lunch will be included.
- Kennel Klub is closed on snow days and major holidays (note calendar).
- Gardner Elementary students attending Kennel Klub will walk from Rogers Elementary to Gardner Elementary in the morning.
- **Parents arriving after 6:05 p.m. will be charged \$1 per minute after 6:05 p.m. Late fees must be paid before the child is permitted to return to the program. Three late pick-ups will result in dismissal from the program.**
- In the event a student is still in the program's care at 6:30p.m., the Waterloo Police Department will be contacted to pick up the child. If police intervention is required, the child will be immediately dismissed from the program.

Fees

- A \$20.00 application fee will be charged per family.
- The weekly rates per child will be:
 - \$15.00 Mornings only (1-5 days)
 - \$15.00 per day for 1-2 days per week (afternoon only)
 - \$12.00 per day for 3-5 days per week (afternoon only)
- \$ 5.00 Per Family: Part-Time multi-family discount per week.
- \$10.00 Per Family: Full-Time multi-family discount per week.
- \$10.00 Additional daily fee for half days of school.
- \$15.00 Additional daily fee for full day of care.
- Weekly tuition must be paid promptly, one week in advance, to hold your position in the program. Checks can be submitted to the Kennel Klub staff at child pick-up.
- Checks should be written to Waterloo CUSD#5.
- Yearly Receipt of Payment provided for tax purposes.

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Waterloo Community Unit School District No.5
KENNELKLUB Before/After
School Care Program Grades K-6

Safety

- Student safety is our primary concern. All students must be signed out by an adult upon leaving the program.
- All adults must be listed on the Application Form (see attached) for student release.
- Adults may be requested to show proper identification when picking up, if they are not recognized by the staff.

Medicine

- The medication policy outlined in the Zahnow Elementary, Rogers Elementary and Gardner Elementary School handbooks will be followed.
- All prescriptions and over-the-counter medications must be given to a Kennel Klub staff person if the medication is to be given during the program hours.
- A student who becomes ill while attending the program must be picked up promptly upon notification.

Injuries

- The Kennel Klub staff will treat minor injuries such as scrapes, scratches, insect bites, etc., if necessary.

Any serious injury or head injury will be reported to the parents immediately so that appropriate action may be taken. If a major injury occurs the staff will immediately call 911 and the parents or emergency contacts will be notified.

- If the parent or emergency contacts cannot be reached and, in the judgment of the program authorities, immediate medical and/or hospital attention is needed (including ambulance services), your child will be sent to an available hospital and all related fees will be assessed to the parents.

Discipline

- Our philosophy and intent is to provide a healthy and happy environment for our students promoting self-respect, respect for others, and self-discipline.
- Students who participate in the Kennel Klub program are expected to follow the general school rules. Students will be provided with specifics upon entry into the program.
- Parents will receive two behavior warnings. On the third occurrence, the child will be removed from the program and all paid fees are forfeited.
- Cases of gross disrespect and/or insubordination will result in immediate dismissal from the program.

For more information or questions regarding Kennel Klub, please call Tina Seymour at 618-540-9626.

Our mission is to serve the educational needs of our young people by encouraging education excellence in an environment which promotes the development of productive and responsible citizens.

**Waterloo Community Unit School District No.5
 Kennel Klub - Before/After School Care Program (Grades K-6)
 2017-2018 Application Form & Agreement**

Child's Name/Grade	Date of Birth	Sex	Diet Restrictions/Allergies	Morning	Afternoon
_____	_____	M/F	YES/NO	YES/NO	YES/NO
_____	_____	M/F	YES/NO	YES/NO	YES/NO
_____	_____	M/F	YES/NO	YES/NO	YES/NO

Morning Program (6:00-8:00am) Afternoon Program (3:00-6:00pm)

Please fill in Completely:

(Circle AM days attending) Drop Off Time (Circle PM days attending) Pick Up Time
 M T W TH F _____ M T W TH F _____

Does your child have any dietary restrictions and/or allergies? (explain), _____

Child(ren) Address: _____
 Parent(s) or guardian(s) with whom child resides:

Name: _____ Relationship to Child(ren): _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Name: _____ Relationship to Child(ren): _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Person responsible for payment, if different from above:

Name _____ Address _____ Phone _____

Person(s) authorized to call regarding your child: any changes in this list **MUST** be received from you in writing. **NO** unauthorized person will be allowed to pick up your child(ren).

Authorized Contacts:

1. Name _____ Phone # _____ Relationship: _____
2. Name _____ Phone # _____ Relationship: _____
3. Name _____ Phone # _____ Relationship: _____

1. The Waterloo Community Unit School District #5 Kennel Klub will assume full responsibility for my child(ren) from the time he/she arrives at the program until the child is called for by me or another authorized person. The child will be signed in upon arrival and be signed out by an authorized person.
2. I understand I am responsible for providing transportation home for my child(ren).
3. An overtime fee of \$1 per minute will be assessed if pickup is after 6:05pm. Late fees must be paid before the child is permitted to return to the program. Three late pickups will result in dismissal from the program.
4. I understand that during vacation periods and days that schools are closed, there will be NO Latchkey Program (unless noted on calendar).
5. I agree to pay on a weekly basis. **BALANCES MUST BE PAID IN FULL WEEKLY FOR THE UPCOMING WEEK AS AGREED OR SERVICES WILL BE DENIED UNTIL PAYMENT IS MADE IN FULL.**
6. Latchkey Program operates Monday-Friday when school is in session and serves grades Kindergarten through 6th grade.

I agree to adhere to the Waterloo Community Unit School District No.5 Kennel Klub registration policies as listed in the Registration Agreement and Parent Information Sheet. I give my child permission to participate fully in this program.

Signature _____ Email Address _____ Date _____

W. J. Zahnow Elementary School-301 Hamacher Street, Waterloo, IL 62298-618-939-3458
 Rogers Elementary School-200 North Rogers Street, Waterloo, IL 62298-618-939-3454
 Gardner Elementary-#IEd Gardner Place, Waterloo, IL 62298-618-939-3060

*** NON-REFUNDABLE REGISTRATION FEE \$20.00 *** (per family)